

APPENDIX C  
TAB 3

Hurricane Action Checklist

ENGINEERING DIVISION

Action  
DTG & Initials

1. PHASE 0 (Pre-Hurricane Season)
  - a. Review CESAS Plan 500-1-9 and provide update to CESAS-EM NLT 1 May yearly.
  - b. Update list of EOC personnel and provide a copy to CESAS-EM NLT 1 May yearly.
2. PHASE 1 (72 hours before landfall)
  - a. Normal day-to-day operations.
  - b. Review plans relevant to emergency response.
  - c. Top off fuel tanks in all pickups and 4X4 sport utility vehicles assigned to EN. \_\_\_\_\_
  - d. Branch chiefs verify access to laptop computers in case of possible evacuation. \_\_\_\_\_
3. PHASE II (48 hours before landfall)
  - a. Coordinate with representatives of all utilities operating hydropower generation facilities within the Savannah District.

- b. Contact the USGS (Georgia and South Carolina Districts) for exchange of information and flood data.
- c. Contact the River Forecasting Center in Atlanta, GA, and Columbia, SC, to exchange District data and resulting RFC river stage predictions.

3. PHASE III (24 hours before landfall)

- a. Provide representative for CMT if directed.
- b. Release personnel from duty as directed by the Commander or his authorized representative.
- c. Branch Chief, Section Chiefs and Team Leaders call and report location and phone numbers to West Georgia Area Office within 24 hours of reaching Evacuation point. \_\_\_\_\_
- d. For potential category 3 storms, H&H specialist evacuated to Thurmond, As directed. \_\_\_\_\_

4. PHASE IV (12 hours before landfall)

Qualified personnel from EN-H will be available to support the staff of Emergency Management Division. Others will be released.

5. PHASE V (Hurricane force winds are striking the Georgia coast.)

Support EOC operations as required.

6. RECOVERY OPERATIONS

- a. Confirm safety status of assigned personnel. \_\_\_\_\_
- b. Coordinate all activities through EOC. \_\_\_\_\_
- c. Dispatch emergency flood disaster teams to applicable river basins to ascertain effects and extent of damages.
- d. Contract for aerial mapping of damage areas, if required.
- e. Furnish support personnel as required.
- f. Prepare list of available personnel. Provide EOC a copy.
- g. Prepare list of available equipment and its location. Provide EOC a copy.
- h. Provide EOC with daily updates for inclusion in SITREPS. \_\_\_\_\_