

APPENDIX C
TAB 7

Hurricane Action Checklist

PLANNING DIVISION

Action
DTG & Initials

1. PHASE O (Pre-Hurricane Season)
 - a. Review CESAS Plan 500-1-9 and provide update to CESAS-EM NLT 1 May yearly.
 - b. Update list of EOC personnel and provide a copy to CESAS-EM NLT 1 May yearly.
2. PHASE I (72 hours before landfall)
 - a. Normal day-to-day operations.
 - b. Review plans relevant to emergency response.
3. PHASE II (48 hours before landfall)
 - a. Determine status and availability of personnel from Planning Division that could be called to support EOC activities prior to, during or after the storm event.
 - b. Chief, PD-S, will alert and advise field reconnaissance investigation teams on storm situation.

- c. Provide technical assistance to State local officials upon request.
- d. Notify and advise EOC technical report teams.
- e. Notify EM of number and type of vehicles and supplies needed if Phase IV is initiated.

4. PHASE III (24 hours before landfall)

- a. Continuation of "a," "b," "c," and "d" of Phase II.
- b. Provide identification for appropriate team members and other critical personnel as needed.

5. PHASE IV (12 hours before landfall)

Continuation of "a," "b," "c," and "d" of Phase II.

6. PHASE V (Hurricane force winds are striking the Georgia coast.)

Support EOC operations as required.

7. RECOVERY OPERATIONS

- a. Confirm safety status of assigned personnel. _____
- b. Coordinate all activities through EOC. _____
- c. Continuation of "a" and "c" of Phase II.
- d. Field reconnaissance teams are dispatched to determine the extent

and severity of flooding and collect engineering data. They will provide information as appropriate to the EOC for SITREPs.

- e. EOC technical report teams will be activated and given reporting places and times.
- f. Prepare a list of available personnel. Provide EOC a copy.
- g. Prepare a list of available equipment and its location. Provide EOC a copy.
- h. Provide support personnel, as required. _____
- i. Provide EOC with daily updates for inclusion in SITREP. _____