

DEPARTMENT OF THE ARMY
SAVANNAH DISTRICT, CORPS OF ENGINEERS
SASEN P. O. Box 889
SAVANNAH, GEORGIA 31402-0889

DISTRICT REGULATION
NO. 1180-1-7

26 July 1985

Contracts
HALF-SIZE AND FULL-SIZE DRAWINGS

1. Purpose. This regulation establishes policies, methods, and procedures for production and distribution of all construction drawings (civil and military).

2. Applicability. It is applicable to all District activities.

3. Objectives.

a. Further the use of half-size and 35mm techniques among both contractor and Government personnel, consistent with District policy and the Cost Reduction program.

b. Provide updated (color separation where applicable) drawings, with all their valuable information, during the life of the contract.

c. Discontinue reproduction of full-size drawings except where full-size reproduction is more economical or where the original drawings are not readable at the half-size reduction (see approval required for other than half-size reproduction in paragraph 5).

d. All drawings (civil and military construction) will be distributed at half-size scale for use in all stages of design and construction. Working drawings in limited quantities will be produced in the most economical manner.

4. Methods and Procedures.

a. IFB drawings will be issued half-size, color separation where applicable.

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b. Specifications will indicate that the successful bidder will receive a given number of updated half-size drawings (reflecting IFB amendments), color separation where applicable (approximately 20 copies if available) for each contract. The Engineering Division will determine the number after coordination with either the Construction, Operations, or Procurement and Supply Division, as appropriate. After award and throughout the construction phase, drawings will be updated to reflect major modifications. Upon completion of actual construction, drawings will be further updated to reflect all changes resulting from field prepared modifications issued during the life of the contract.

c. Engineering, Construction, and Operations Divisions and Resident Engineers will receive half-size sets of drawings as needed during IFB period and will also receive updated sheets in like amount for all IFB amendments. It is expected that all Government personnel will use the half-size sets of drawings for normal day-to-day activities, with the exception of the Resident Engineer who will be issued a minimum of two (2) full-size sets depending upon the size of the project.

d. In addition to the half-size drawings provided in paragraph 4b, one set of full-size seplas will be furnished the Contractor.

5. Any exception to the above procedures will be dependent upon economical merit and referred to the Design Branch, Engineering Division for approval.

/s/

DANIEL W. CHRISTMAN
Colonel, Corps of Engineers
Commanding

DISTRIBUTION C&D
Plus AS-OR (5)