

APPLICATION FOR SPECIAL EVENT/ACTIVITY PERMIT

1. Sponsoring Organization	2. Contact Person
Address (check here for return mail to this address) <input type="checkbox"/> City, State, Zip	Address (check here for return mail to this address) <input type="checkbox"/> City, State, Zip
3. Telephone/contact information: (H): (Cell) (W): e-mail:	4. Name of Event/Activity:
5. Type of Event (activity):	6. Date of Event (attach list if multiple event dates):
7. Location of Event:	8. Time of Event (start and finish):
9. Number of Participants	10. Number of Vehicles Parking:
11. Number of Participating Boats (if applicable):	12. Number of Spectator and Safety Bboats (if applicable):
13. If event/activity is to be held outside of Corps operated facilities, has the proposal been approved by the facility or marina operator? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable	
14. Have all state/county/city required permits/approvals been acquired? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable	
15. Signature of applicant:	Date:
DO NOT WRITE BELOW THIS LINE	
Application Status: <input type="checkbox"/> Approved <input type="checkbox"/> Incomplete information <input type="checkbox"/> Denied	Permit Number: 2012 _____
Reviewing Official's Signature:	Date:

PLEASE READ APPLICABLE GUIDELINES AND CONDITIONS ON FOLLOWING PAGE

SPECIAL EVENTS/ACTIVITIES CONDITIONS

GENERAL. Consideration will be given to permitting special events/activities at Corps lakes such as fishing tournaments, boat regattas, music festivals, dramatic presentations and other special recreational programs of interest to the general public.

PERMIT APPLICATIONS. The sponsoring organization must obtain a permit from the Operations Project Manager's Office prior to the event date. The permit will describe the nature of the event, the starting and ending date, the location or area desired for the event, and any other pertinent information.

CONDITIONS OF PERMIT. In order to qualify for a permit, the event/activity must contribute to the enjoyment of the public and comply with established land use classifications. The permittee must comply with the following requirements:

- The right to charge is based on the sponsor providing parking assistance, adequate policing for crowd supervision and control, and other services required for the health and welfare of the visitor. The sponsor must meet bonding, insurance, and other local requirements.
- No costs shall accrue to the Government.
- The private use of public lands and waters will not preempt the general public's use of the recreational resource.
- The permitted site will be fully restored to prior conditions by the permittee. A performance bond may be required to cover potential damages and maintenance cost. Twenty four hours will be allowed in which to clear the permitted site after the event closes.
- The Operations Project Manager may determine the number of days and the number of hours per day the event may take place.
- Concession permits may be granted to requesting organizations only in the absence of a licensed concessionaire at the permitted site or the concessionaire's inability to supply the needs of the proposed activity.
- Admission to view the event will be open to the general public. Participation in the event may be limited to members of the sponsoring group provided that the group does not unlawfully discriminate against participation in the event on the grounds of race, color, religion, national origin, sex, or age.
- The United States Government is not responsible for damage to property or injury to persons attending the event. The permittee will be responsible for health and safety requirements of participants.
- The permit request must be in accordance with applicable federal, state and local laws.

SPECIAL EVENT PERMIT FEE. A minimum \$50.00 fee may be charged by the Corps for each special event permit.

APPLICATION PROCESSING. Permit applications should be submitted to the Corps of Engineers at least 30 days prior to the proposed date of the event. Requests may be accepted no more than 12 months in advance and will be considered on a first come, first served basis. Completed applications can be delivered to the Operation Project Manager's Office or mailed to: 510 Clarks Hill Highway, Clarks Hill, SC 29821 Attn: David Quebedeaux. Telephone number: (864) 333-1131. Checks should be made payable to: USACE F&A Officer.

PRIVACY ACT STATEMENT

GENERAL : The information contained herein is subject to the Privacy Act of 1974 (5 U.S.C. 552a) and as such cannot be divulged to unauthorized persons.

PURPOSE: To provide information necessary to contact the designated individual in order to evaluate whether or not a permit can be issued for the activity or event requested.

ROUTINE USES: Letter of permission or permits are issued to persons or organization for short-term activities or events. The home telephone number is needed should the need arise to contact the applicant for additional event information or clarification. The information is destroyed after 2 years.

EFFECTS OF NONDISCLOSURE; Disclosure of information is voluntary. However, failure to provide the requested information may prevent the timely issuance of event/activity permit.